



山東墨龍石油機械股份有限公司

Shandong Molong Petroleum Machinery Company Limited*

(A Sino-foreign joint venture limited by shares incorporated in the People's Republic of China)
(Stock Code: 568)

SUPPLEMENTAL NOTICE OF AGM

Reference is made to the notice (the “**Notice**”) of the annual general meeting (the “**AGM**”) of Shandong Molong Petroleum Machinery Company Limited* (the “**Company**”) dated 31 March 2023, which states the time and venue of holding the AGM and the resolutions to be proposed at the AGM for shareholders’ approval.

SUPPLEMENTAL NOTICE IS HEREBY GIVEN that the AGM (the “**AGM**”) of the Company will be convened and held at 2:00 p.m. on Friday, 19 May 2023 at the conference room at the 9/F, Building 19, Enterprise Headquarters Group, Shengcheng Street, Shouguang City, Shandong Province, the People’s Republic of China (the “**PRC**”), to consider and, if thought fit, approve the following resolutions in addition to the resolutions set out in the Notice:

ORDINARY RESOLUTIONS

10. To consider and, if thought fit, approve the resolutions for election of directors:

- (1) To consider, and if thought fit, approve the election of Mr. Zhao Xiao Tong as an executive director of the seventh session of the Board; and
- (2) To consider, and if thought fit, approve the election of Ms. Zhang Min as a non-executive director of the seventh session of the Board.

By order of the Board

Shandong Molong Petroleum Machinery Company Ltd.

Yuan Rui

Chairman

Shandong, the PRC

28 April 2023

SUPPLEMENTAL NOTICE OF THE AGM

Notes:

- (A) The register of members of the Company for H Shares will be closed from Tuesday, 16 May 2023 to Friday, 19 May 2023 (both days inclusive), during which period no H Share transfer will be effected. In order to qualify for attending the AGM and voting, all instruments of transfer of H shares, accompanied by the relevant share certificates, must be lodged with the registrar for H Shares of the Company no later than 4:30 p.m. on Monday, 15 May 2023.

The address of the registrar for H Shares of the Company is as follows:

Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

The Company will publish specific announcement on the Shenzhen Stock Exchange setting out details of the eligibility of holders of A Shares to attend the AGM.

- (B) A revised form of proxy (the “**Revised Proxy Form**”) containing the ordinary resolution numbered 10 is enclosed with the supplemental circular of the Company dated 2 May 2023 (the “**Supplemental Circular**”). A Revised Proxy Form is enclosed and such form of proxy is also published on the websites of the Stock Exchange and the Company. Whether or not you intend to attend the AGM, you are required to complete and return the enclosed Revised Proxy Form in accordance with the instructions printed thereon not less than 24 hours before the time fixed for holding the AGM or any adjournment thereof (as the case may be). Completion and return of the Revised Proxy Form will not preclude you from attending the AGM and voting in person if you so wish.
- (C) If a proxy attends the AGM on behalf of a Shareholder, he/she should produce his proof of identity and the instrument signed by the proxy or his legal representative, which specifies the date of its issuance. If the legal representative of a legal person Shareholder attends the AGM, such legal representative should produce his/her proof of identity and valid documents evidencing his capacity as such legal representative. If a legal person Shareholder appoints a representative of a company other than its legal representative to attend the AGM, such representative should produce his proof of identity and an authorization instrument affixed with the seal of the legal person Shareholder and duly signed by its legal representative.
- (D) The AGM is expected to last for about one hour. Shareholders attending the AGM are responsible for their own transportation and accommodation expenses.

** For identification purposes only*